

War Memorial Hospital

TYPE: CLINICAL MEDICINE – BEHAVIORAL HEALTH

POLICY: CHANGE IN TYPE OF TREATMENT

REPLACES: 9/10, 6/16

PURPOSE: To define the policy of War Memorial Hospital Behavioral Health Center in the event a change in type of treatment is required for or is requested by a Behavioral Health patient or his/her guardian.

PROCEDURE:

A. Change in Type of Treatment:

1. A patient shall be informed both orally, and in writing, of his or her clinical status and progress as established in the recipients Individual Plan of Service, when it is determined that he/she is ready for another type of treatment, release, discharge, or has received maximum benefit from the treatment program. This will be established in the Plan of Service in a manner appropriate to the recipients' clinical condition. (MHC 330.1714) A preliminary plan shall be developed within seven (7) days of the commencement of services, or, if the individual is hospitalized less than seven (7) days, before their discharge.
2. Patient receiving services shall be engaged in activities that promote community life and honor the individual's preferences, choices, and abilities. The plan will be modified when deemed needed by the recipient/responsible party. [MHC 330.1712(1) & 330.1752]
3. The change in type of treatment process shall involve families, friends, and professionals as the patient desires or require, and at reasonable intervals established in the IPOS. The patient and/or the patient representatives will be informed both orally and in writing.
 - i. Notification shall be done by the attending psychiatrist/designee.
 - ii. Documentation shall occur in the patient's record, to include recommendations and patient response.
4. In the event the patient/or responsible person does not agree with the recommendations, the following shall occur:
 - i. A request shall be made in writing to the Program Director to review recommendations.
 - ii. The Program Director shall consult with the attending psychiatrist and the program Treatment Team.
 - iii. The Treatment Team shall meet the patient/responsible person to review recommendations within 72 hours depending upon availability of the patient's family and/or guardian.
 - iv. In the event an understanding cannot be reached, the Behavioral Health Center Medical Director shall render a decision taking all facts into consideration.

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- B. Review of Appropriateness of Treatment: The Individual Plan of Service shall be kept current, and will have specific date(s) when the plan will be formally reviewed and modified as needed. [AR 330.7199(2)(j)]
1. A patient/guardian shall have the right to request and receive a review of the appropriateness of the type of treatment and care the patient is receiving. If patient is not satisfied with his/her individual plan of services the recipient and or guardian may make a request for review to the designated individual in charge of implementing the plan. [MHC 330.1712(2)]
 - i. Written requests shall be made by the patient/guardian to the Behavioral Health Center Program Director or Director of Nursing.
 - ii. The Program Director or Director of Nursing shall consult with the attending psychiatrist.
 - iii. The review shall be completed within 30 days and carried out in a manner approved by the hospital. [MHC 330.1712(2)]
 - iv. Written Request Follow this process when a patient/guardian requests review of appropriateness of type of treatment/care:
 2. BHC Staff:
 - i. Verify patient/guardian has formulated a written request for review of treatment of care via a written request.
 - ii. Give written request to Program Director.
 3. Program Director/Director of Nursing:
 - i. Contact attending psychiatrist upon receipt of request.
 - ii. Schedule a Treatment Team to meet with patient/guardian to review treatment/care at the earliest possible date/time
 - iii. Document in patient's medical record.

Cross Reference and Legal Authority:

- [Public Act 258 of 1974, as amended - MI Mental Health Code Section 330.1712, 330.1714.](#)
- MI Department of Community Health Administrative Rules - R - 330.7199
- Administrative Rules for Substance Abuse Services, Public Act 368 of 1978 as amended

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Date: January 23, 2017

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